ARTICLE I

NAME

The official name of this organization shall be the WEST CARTERET HIGH SCHOOL ATHLETIC BOOSTER CLUB and hereafter may be referred to as the Booster Club.

*Change to read: referred to as the WABC

*Add

There is an “Athletic Booster Club: box located in the main office at West Carteret High School at 4700 Country Club Road, Morehead City, NC 28557

ARTICLE II

PURPOSES AND OBJECTIVE

Section 1:

The WABC is a non-profit organization formed for the purpose of assisting in and enhancing the athletic programs sponsored by West Carteret High School. The WABC shall strive to indirectly enhance the educational environment of all WCHS students by supporting and supplementing the schools athletic department budget when and where necessary. Our goals as an organization include (but are not limited to) the following:

- To promote and publicize West Carteret Athletics;
- To encourage good sportsmanship and develop team unity;
- To develop and enhance a sense of pride and tradition;
- To provide support, financial and otherwise, to all WCHS athletes
- To provide the necessary resources to supply all athletic programs with the highest quality training and equipment

Section 2. The WABC shall operate in full support of the school principal, athletic director and coaches at West Carteret High School. It is not the purpose of the WABC, and it shall have no power or authority to interfere in any manner, directly or indirectly, with the school administration of WCHS or its coaches and their policies.

ARTICLE III

Policies

The following are basic policies of the WABC:

Section 1: The WABC shall be noncommercial, nonsectarian, and nonpartisan.
Section 2: The organization shall not enter into membership with other organizations except with the approval of the executive board, but may cooperate with other organizations and agencies concerned with the welfare of athletes and other students.

Section 3: Net earnings of WABC shall not be portioned to its members, board of directors, officers and or other private persons except when authorized and empowered to pay for reasonable compensation for services rendered and make payments and distribution in furtherance of the purpose set forth in Article II.

Section 4: Funds Distribution is as follows for athletic teams/events:
A. Coaches will receive $25 per meeting not to exceed $100 for attending WABC meetings.
B. Requests for Booster Club funds from coaches must have prior approval from school administration before submission to the WABC.
C. Participation in at least one WABC sponsored fundraising event is required before approval of distribution of funds.

Section 5: Upon the dissolution of this organization, after paying or adequately providing for the debts and obligations of the organization, the remaining assets shall be distributed to one or more non-profit funds, foundation, or organizations which have established their tax exempt status under Section 501 © (3) of the Internal Revenue Code.

Article IV
MEMBERSHIP AND DUES

Section 1. Eligibility
A. Membership in the WABC shall be open to parents, guardians, and family members of students; faculty, staff, and graduates of WCHS; any other individual or organization supporting the purposes of the WABC. Membership shall be made available without regard to race, color, creed, sexual orientation, or national origin.
B. Membership shall be accomplished by supplying the information as requested on the form provided by the WABC, and by paying the fee for the year beginning each August. The Executive Board, in consultation with the athletic directors and the principal, shall have the authority to establish classes of membership in the WABC including but not limited to family membership and business membership.
C. Membership is necessary to cast a vote at a general meeting or to hold office, but non-membership does not preclude participation in any of the activities sponsored by this organization. Membership is by family or business. When voting occurs, family members who are responsible for the custodial and financial support of the household are eligible to cast a vote. A company representative of a business is also eligible to cast a vote on behalf of that company/business.
D. Members who fail to pay dues as specified will forfeit their membership in the WABC.
Section 2: Term of Membership
Membership shall be annual for a school year, (August 1, to July 31st), shall become effective for a year or a portion thereof upon the payment of the annual membership fee, and shall remain effective until the following July 31st.

Section 3: Honorary Membership shall be conferred to the West Carteret High School Principals, the West Carteret High School Athletic Directors, the West Carteret High School Coaching Staff, and the Past President. Teachers and other school personnel are encouraged to join as regular members.

All members of the WABC may receive a copy of the by-laws upon request to the Secretary or the President.

Section 4: Dues
The Dues shall be as follows:
Family Membership.................................................................$ 10.00
Captain’s Mess Membership.....................................................$150.00
Fab 50 Membership.................................................................$400.00
Elite 10 Membership...............................................................$1,000.00

The amounts of the dues may change with a two-thirds approval of the WABC Executive Board and/or the general membership in attendance.

Membership cards will be distributed based on the type of membership purchased.

ARTICLE V

OFFICERS

Section 1. President, Vice President, Secretary, Treasurer, VP of Ways & Means, and (2) Vice President of Captain’s Mess. The West Carteret High School Principal and Athletic Director(s) shall serve as Advisors.

Section 2. Nomination and Election
A. The President shall appoint a nominating committee consisting of the President and three (3) current, active members at the January Executive Board Meeting.
B. The Nominating Committee Members shall be presented to the general membership at the regular January meeting.
C. The Nominating Committee shall present a slate of officers to the general membership at the May, Annual Meeting. At that time, additional nominations may be made from the floor followed by an election from the general membership.
D. No member shall hold more that one office at a time.
E. The term, for the elected office, shall be no more than two consecutive terms in the same position.
F. Officers shall assume their official duties at the close of the May meeting. (or as of June 1st).
G. Each officer upon the expiration of his/her term of office or in the event of a resignation, shall without delay turn over to the newly elected officer or President, all books, records, or other material pertaining to the office and shall submit a written description of the functions performed.

Section 3. The Executive Committee shall consist of the President, Vice President, Secretary, Treasurer, Vice President of Ways & Means, Vice President(s) of Captain’s Mess., and one of the Athletic Directors. The Executive Committee shall formulate general policy for the overall operation of the Booster Club. The President shall serve as Chairperson of the Executive Committee.

Section 4 Duties of Officers

A. President shall preside at all Executive Committee and General Membership meetings, coordinate the work of the Executive Committee Members and committees in order that the object of the WABC organization may be promoted. With the approval of the board members, the President shall appoint committee chairpersons and duties. The President shall cast no vote except in the case of a tie.

* B. Vice President shall act as aide to the President and in the absence of the President shall perform duties of the President. The VP shall have one vote.

C. Secretary shall have custody of the WABC’ Constitution and all other records and documents of the proceedings of the General and Executive Committee Meetings. The Secretary shall keep an accurate record of attendance, meetings and activities of the WABC and of the Executive Committee in accordance with Robert’s Rule of Order. These minutes shall be read and approved at the following WABC meeting. The Secretary shall be responsible for maintaining a current roster of active WABC members, officers, committee members, volunteer appointments and responsibilities. Secretary shall have one vote.

D. Treasurer shall for collecting and receipting membership dues. The Treasurer shall be responsible for procuring financial records from the West Carteret High School Bookkeeper and presenting a written statement of Accounts at all regular meetings. The Treasurer shall present a budget for approval to the Membership an the Annual Meeting in May. The Treasurer shall have one vote.

E. Vice President of Ways and Means

The Vice President of Ways and Means shall report all activities of steering committees at the Regular WABC meetings. The Vice President shall have one vote.
F. Vice President (s) of Captain’s Mess shall coordinate solicitation of sponsors; mailings, and designate duties to the steering committee and oversee all aspects of the Captains Mess fundraiser. The Vice President(s) may have one vote.

Section 6. Serve as Liaison between the Athletic Department and Administration at West Carteret High School.

Section 7. Approve the budget at the beginning of the year and at such times, as change is necessary.

Section 8. Expenditure Approval
   A. All expenditures of fifty dollars ($50) or greater must be approved by the Executive Board before the purchase of item(s).
   B. Any Standing Committee requests for funds require majority vote approval by the Executive Committee
   C. Any Standing Committee request greater than two hundreds and fifty dollars ($250) requires general membership attendance.
   D. All requests for non-standing Committee funds must be submitted to the Executive Board and/or General Membership meeting. Funding for specific sports must first be approved by the Athletic Director. (See procedure ____________).

Section 9. A vacancy occurring in any office (except President) shall be filled for the unexpired term by a person elected by majority vote of the remaining members of the Executive Board, due notice of such election having been given. In case of a vacancy in the office of President, the Vice-President shall serve the remaining term.

ARTICLE VI

MEETINGS

Section 1: The WABC shall conduct regular meetings during the months of September, November, January, and March. An Annual Meeting will be conducted in May. The Executive Board at its first meeting shall establish dates and times for the year. Five days notice shall be given if a change of date is needed.
   A. Additional meetings of the WABS may be called by the President or by a majority of the Executive board. Two days notice must be given.
   B. Meetings shall be announced by any of the following: local newspaper, newsletter, website, telephone, email, or school marquee.

Section 2: The Executive Committee shall meet the week before the Regular meeting during the months of September, November, January, March, and May.

ARTICLE VIII

QUORUM AND VOTING

Section 1. A quorum for the purpose of voting on a motion or election shall consist of at least three (3) officers and at least six (6) members in total. Thee officers may be counted as part of the six.

Section 2. No proxy votes shall be received or counted.

ARTICLE IX

FINANCIAL

Revise Section 1.
Primary funding for the WABC shall be raised by annual dues, donations, and such other fundraising action as the WABC may undertake from time to time.

Section 2. All monies received shall be promptly receipted in accordance with Carteret County Board of Education Policy.

Section 3
A financial Operating Budget shall be submitted by the treasurer of the organization. The operating budget shall be reviewed and approved by the Executive Board and the General Membership annually at the Annual Meeting.

Section 4. The Executive Board will disburse funds of the WABC throughout the year. Non-budgeted expenditures shall be approved by a simple vote at regular scheduled board meetings.

ARTICLE X

AMENDMENTS

This Constitution or any section there of, may be amended or repealed by a two-thirds vote of the membership present at a regular meeting.

A. Proposed changes shall be submitted in writing to the Executive Board
B. Legitimate proposed changes shall be approved for presentation to the General Membership by the Executive board.
C. Proposed changes will then be submitted and voted upon by the General Membership at a regular meeting.
D. The change will become effective immediately, unless otherwise indicates.

Revised 11/06/07